



**Sanjivani College of Engineering**  
**(An Autonomous Institute)**  
**Affiliated to Savitribai Phule Pune University,**  
**Accredited 'A' Grade by NAAC, Approved by AICTE,**  
**Accredited by NBA**

### Constitution of the Student Grievance Redressal Committee

#### **1. Name:**

The committee shall be known as the “**Student Grievance Committee**” of Sanjivani College of Engineering, hereinafter referred to as the “**SGC**”

#### **2. Objectives:**

The primary objectives of the Committee are:

- a. To address and redress grievances of students related to academic, administrative, and personal matters.
- b. To ensure a fair and impartial resolution of grievances in accordance with UGC and AICTE guidelines.

#### **3. Composition:**

- a. The Committee shall consist of the following members:
  - i. Chairperson: Director, Sanjivani College of Engineering
  - ii. Coordinator: Dean of Student Affairs
  - iii. Member Secretary: Registrar
  - iv. Faculty Representatives: Three members nominated by the Academic Council
  - v. Student Representatives: Two students nominated by the Student Council

#### **4. Tenure:**

- a. Members of the Committee shall serve a term of three years, with the option for reappointment.

#### **5. Meetings:**

- a. The Committee shall meet at least once in a semester during the academic year and as necessary during emergencies. The quorum for meetings shall be two-thirds of the total strength.





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#### **6. Functions and Responsibilities:**

The Committee shall have the following functions and responsibilities:

- a. Receive and address written grievances submitted by students.
- b. Conduct impartial investigations into grievances, ensuring confidentiality.
- c. Facilitate mediation between the parties involved, where applicable.
- d. Make recommendations for the resolution of grievances to the appropriate authorities.
- e. Maintain records of grievances received, actions taken, and resolutions achieved.
- f. Submit an annual report to the Governing Body highlighting the trends, issues, and resolutions of grievances.

#### **7. Appeal Mechanism:**

In cases where a student is dissatisfied with the decision of the Committee, an appeal may be filed to the Ombudsman. The decision of the Ombudsman shall be final.

#### **8. Confidentiality:**

All proceedings of the Committee, including the identities of the parties involved, shall be kept confidential to the extent permitted by law.

#### **9. Training:**

Committee members shall undergo training on grievance redressal processes, conflict resolution, and relevant legal and ethical considerations.

#### **10. Amendments:**

This constitution may be amended with the approval of a two-thirds majority of the Committee members.

#### **11. Ratification:**

This constitution is ratified on 17/09/2021 and is effective immediately.



  
Director/ Ex-Officio

**Sanjivani Rural Education Society's  
Sanjivani College of Engineering Kopargaon**

Date:

**Notice**

A meeting of Students Grievance Committee of Sanjivani College of Engineering kopargaon will be held on 22/07/2023 at 4:30 pm at Director chamber.

  
Director  
SCOE, Kopargaon

Copy to- All Committee members, Registrar



Sanjivani Rural Education Society's

# Sanjivani College of Engineering, Kopargaon

(An Autonomous Institute Affiliated to Savitribai Phule Pune University, Pune)

At. Sahajanandnagar, Post. Shingnapur - 423 603, Tal. Kopargaon, Dist. Ahmednagar (MS), India



Approved by AICTE, Accredited by NAAC with 'A' Grade, ISO 9001 : 2015 Certified  
No. FMS. 45/B-II/RC(BB)/93/14136 Dt. 17-1-1994

Affiliation ID No. PUJIAN/Engg. 026/(1983)

Phone : +91 9130191301, 8975800800  
Website: www.sanjivanicoe.org.in e-mail: principalcoe@sanjivani.org.in

## NOTIFICATION

College Student Grievance Committee 2023-24 consisting of the following members is formed, to look after the student's grievance issues and investigate as and when required in the institute.

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairperson
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member
05	Dr. P. M. Patare	Mechanical Engineering	Member
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member
07	Miss Bhakati Imale	Ladies Representative	Student member
08	Mr. Kartik Kale	Boys Representative	Student Member
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary

Director  
Sanjivani College of Engineering  
Kopargaon

*Internal Committee - only*

## Attendance Sheet




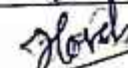


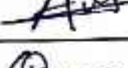

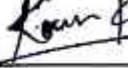
### Student Grievance Redressal Committee (SGRC)

Date and Time: 29/03/2024, 4:30 pm

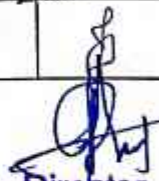
Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

Sr.No.	Name of the members	Category	Designation	Sign
01	Dr. A.G. Thakur	Director	Chairperson	
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator	
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member	
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member	
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06 X	Miss Aishwarya Bhaskar	Ladies Representative	Student Member	
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08 X	Mr. Kartik Kale	Boys Representative	Student Member	
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary	



  
Director  
Sanjivani College of Engineering  
Kopergaon

# Attendance Sheet







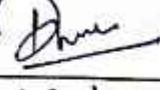
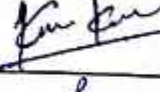

## Student Grievance Redressal Committee (SGRC)

Date and Time: 22/07/2023, 4:30 pm

Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

Sr.No.	Name of the members	Category	Designation	Sign
01	Dr. A.G. Thakur	Director	Chairperson	
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator	
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member	
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member	
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07	Miss Bhakati Imale	Ladies Representative	Student member	
08	Mr. Kartik Kale	Boys Representative	Student Member	
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary	



  
Director  
Sanjivani College of Engineering  
Kopergaon

## **Minutes of Meeting - Student Grievance Redressal Committee (SGRC)**

Date and Time: 29/03/2024, 4:30 pm

Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

### **Agenda:**

1. Reading of the minutes of the previous meeting.
2. Discussion on students complaints

### **Minutes:**

The meeting of the Student Grievance Redressal Committee (SGRC) was convened on 29/03/2024, at 4:30 pm in the Director's Office, with Dr. A. G. Thakur presiding as the Chairperson and Shri. Y. A. Pawar serving as the Member Secretary.

#### **1. Reading of Previous Minutes:**

The minutes of the previous meeting were read by the Member Secretary, Shri. Y. A. Pawar, and were duly approved by the members.

#### **3. Discussion on students complaints.**

The Chairperson, Dr. A. G. Thakur, welcomed all members to the meeting and introduced the agenda. Discussion held on complaints raised by students.

All above points has been approved by the committee members.

Shri. Y. A. Pawar, as the Member Secretary, will be responsible for overseeing the implementation of these actions.



Presence of Members:

The following members were present for the meeting:

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairperson
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member
05	Dr. P. M, Patare	Mechanical Engineering	Member
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member
07	Miss Bhakati Imale	Ladies Representative	Student member
08	Mr. Kartik Kale	Boys Representative	Student Member
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary

Next Meeting:

The date and time for the next meeting will be communicated to all members in due course.

These minutes were recorded by Shri. Y. A. Pawar, Member Secretary, and are subject to approval in the next SGRC meeting.



Shri Y. A. Pawar  
Member Secretary



Dr. M. V. Kulkarni  
Coordinator



Dr. A.G. Thakur  
Chairman





## Minutes of Meeting - Student Grievance Redressal Committee (SGRC)

Date and Time: 22/07/2023, 4:30 pm

Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

Agenda:

4. Reading of the minutes of the previous meeting.
5. Reforms for the Student Grievance Committee.

Minutes:

The meeting of the Student Grievance Redressal Committee (SGRC) was convened on 22/07/2023, at 4:30 pm in the Director's Office, with Dr. A. G. Thakur presiding as the Chairperson and Shri. Y. A. Pawar serving as the Member Secretary.

### 2. Reading of Previous Minutes:

The minutes of the previous meeting were read by the Member Secretary, Shri. Y. A. Pawar, and were duly approved by the members.

### 3. Reforms for the Student Grievance Committee.

The Chairperson, Dr. A. G. Thakur, welcomed all members to the meeting and introduced the agenda. He highlighted the need for the reformation of the Student Grievance Committee to enhance its efficiency in addressing grievances from various stakeholders within the institution.

Dr. Thakur proposed the following reforms:

- Regular Training Sessions: Members of the SGRC, will undergo regular training sessions to stay updated on grievance resolution protocols and best practices.
- Enhanced Communication Channels: Improve communication channels for submitting grievances, ensuring confidentiality and swift action.

The proposed reforms were discussed and unanimously approved by the committee members.



Shri. Y. A. Pawar, as the Member Secretary, will be responsible for overseeing the implementation of these reforms.

Presence of Members:

The following members were present for the meeting:

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairperson
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Next Meeting:

The date and time for the next meeting will be communicated to all members in due course.

These minutes were recorded by Shri. Y. A. Pawar, Member Secretary, and are subject to approval in the next SGRC meeting.



Shri Y. A. Pawar  
Member Secretary



Dr. M. V. Kulkarni  
Coordinator



Dr. A.G. Thakur  
Chairman



# Action Taken Report

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## Minutes of Meeting – 29/03/2024

Following the Student Grievance Redressal Committee (SGRC) meeting held on 29th March 2024, the following actions were undertaken:

### Complaint Regarding Mess:

**Action:** The complaint raised by FY girls regarding the Mess was forwarded to higher authorities for necessary action.

**Implementation:** The higher authorities reviewed the complaint and initiated steps to address the concerns raised by the students.

### Provision of Reading Hall:

**Action:** A reading hall was provided for hostel students, equipped with necessary facilities.

**Implementation:** The reading hall was set up promptly and is now accessible to students, providing them with a conducive environment for study.



  
Director

# Action Taken Report

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## Minutes of Meeting – 22/07/2023

Based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 22nd July 2023, the following actions were taken:

### Regular Training Sessions:

**Action:** Regular training sessions were organized for the members of the SGRC to ensure they are updated on grievance resolution protocols and best practices.

**Implementation:** The training sessions commenced in the subsequent months, with a focus on enhancing the committee's efficiency in addressing grievances.

### Enhanced Communication Channels:

**Action:** The communication channels for submitting grievances were improved to ensure confidentiality and swift action.

**Implementation:** New protocols were established, and an anonymous grievance submission system was introduced to encourage students to report their concerns without hesitation.



Director

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### **Constitution of the Student Grievance Redressal Committee**

#### **1. Name:**

The committee shall be known as the “**Student Grievance Committee**” of Sanjivani College of Engineering, hereinafter referred to as the “SGC”

#### **2. Objectives:**

The primary objectives of the Committee are:

- a. To address and redress grievances of students related to academic, administrative, and personal matters.
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#### **3. Composition:**

- a. The Committee shall consist of the following members:
  - i. Chairperson: Director, Sanjivani College of Engineering
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  - iv. Faculty Representatives: Three members nominated by the Academic Council
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#### **4. Tenure:**

- a. Members of the Committee shall serve a term of three years, with the option for reappointment.

#### **5. Meetings:**

- a. The Committee shall meet at least once in a semester during the academic year and as necessary during emergencies. The quorum for meetings shall be two-thirds of the total strength.





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The Committee shall have the following functions and responsibilities:

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In cases where a student is dissatisfied with the decision of the Committee, an appeal may be filed to the Ombudsman. The decision of the Ombudsman shall be final.

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All proceedings of the Committee, including the identities of the parties involved, shall be kept confidential to the extent permitted by law.

#### **9. Training:**

Committee members shall undergo training on grievance redressal processes, conflict resolution, and relevant legal and ethical considerations.

#### **10. Amendments:**

This constitution may be amended with the approval of a two-thirds majority of the Committee members.

#### **11. Ratification:**

This constitution is ratified on 17/09/2021 and is effective immediately.



  
Director/ Ex-Officio



SCOE/ESTT/2022/

10<sup>th</sup> July, 2022**Office Order**

A committee of the following members is formed as Student Grievance Committee for the academic year 2022-23, to maintain good discipline in our institute.

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairman
02	Dr. P. M. Patare	Mechanical Engineering	Member
03	Dr. B.R. Shinde	FE Coordinator	Member
04	Dr. M.V. Kulkarni	SAC	Coordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member
07	Mr. Kartik Kale	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

Committee member should report to the undersigned time to time.

  
Director



Sanjivani Rural Education Society's  
Sanjivani College of Engineering  
Kopargaon

SCOE/ESTT/2023/

Date / /2023

Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering  
Kopargaon will be held on January 14, 2023 at 11.00 a.m. to discuss about the students  
problems and other issues.



Director  
SCOE, KOPARGAON

Copy to -Committee members

Registrar

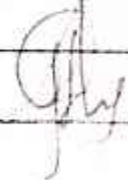
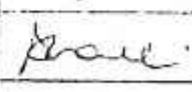
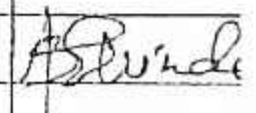
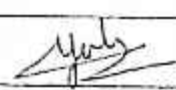

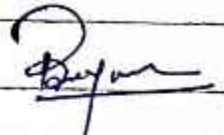
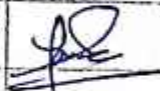

*Sanjivani Grievance Committee*





Students Grievance Redressal Committee.

Meeting Date. 14/01/2023

Sr.No	Name	Designation	Sign.
1.	Dr. A.G. Thakur	Chairman	
2.	Dr. M.V. Nagarhalli	Member	
3.	Dr. B.R. Shinde	Member	
4.	Dr. C.L. Jejurkar	Coordinator	
5.	Dr. M.A. Jawale	Member	
6.	Bhakti Yadav	LR	
7.	Yash Adik	BR	
8.	Shri. Y.A. Pawar	Member Secretary	



## Students Grievance Redressal Committee

Minutes of Meeting (2022-23)


14/01/2023

The meeting of Students Grievance Redressal Committee was held today in the office of Director under the Chairmanship of Dr, A. G. Thakur and with coordination of Dr. C. L. Jejurkar. The following members were present for the meeting.

Sr. No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairman
02	Dr. M.V. Nagarhalli	Mechanical Engineering	Member
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC	Co-ordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Mrs. Bhakti Yadav	Ladies Representative	Student Member
07	Mr. Yash Adik	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

### Points Discussed in Meeting:

1. Minutes of earlier meeting were read by Dr. C.L. Jejurkar and approved by Chairman. Dr. A. G. Thakur.
2. Dr. C. L. Jejurkar read the objectives and functioning of the committee and asked members to suggest any changes related in the same.
3. In discussion all members agreed upon the current objective & and functioning of the committee and suggested to continue with the same.
4. Shri Y. A. Pawar informed about the grievances recorded by the students in current academic year.
5. Dr. C. L. Jejurkar told about the actions taken on the grievances.
6. Shri. Y. A. Pawar gave vote of thanks and declared meeting is over as no any other issue was pending.

  
Shri Y. A. Pawar  
Member

  
Dr. C. L. Jejurkar  
Coordinator

  
Dr. A. G. Thakur  
Chairman



Sanjivani Rural Education Society's  
Sanjivani College of Engineering  
Kopargaon

SCOE/ESTT/2022/

Date 20/ 7/2022

Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering Kopargaon will be held on July 23, 2022 at 11.00 a.m. to discuss about the students problems and other issues.

  
Director  
SCOE, KOPARGAON

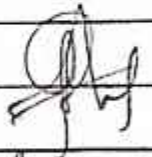
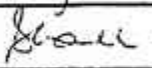
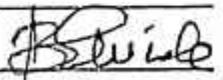
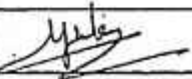
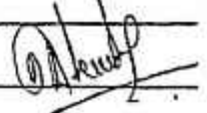



Copy to Committee members

Registrar



Students Grievance Redressal Committee.

Meeting Date:- 23/07/2022

Sr.No	Name	Designation	Sign.
1.	Dr. A.G. Thakur	Director Chairman	
2.	Dr. M.V. Nagashahli	Member	
3.	Dr. B.R. Shinde	Member	
4.	Dr. C.L. Jeurkar	Coordinator	
5.	Dr. M.A. Jawale	Member	
6.	Bhakti Yadav	Ladies Representative	
7.	Yash Adik	Boys Representative	
8.	Shri. Y.A. Pawar	Member Secretary	



Minutes of Meeting - Student Grievance Redressal Committee (SGRC)

Date and Time: 23/07/2022, 4:30 pm

Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

Agenda:

1. Reading of the minutes of the previous meeting.
2. Discussion on key points related to the Student Grievance Redressal Committee (SGRC).
3. Decision on uploading the SGRC policy and procedure on the college website.
4. Handling of grievances received from students.
5. Planning awareness programs for students about voters rights.

Minutes:

**1. Reading of Previous Minutes:**

Shri. Y. A. Pawar, the Member Secretary, read the minutes of the earlier meeting, and they were approved by the committee.

**2. Uploading SGRC Policy:**

It was unanimously decided to upload the Student Grievance Redressal Committee (SGRC) policy and procedure on the college website. The responsible party will ensure the information is regularly updated.

**3. Handling Grievances:**

The committee decided to promptly address and take cognizance of grievances received from students in the future. A systematic process for grievance redressal will be established and communicated to all stakeholders.

**4. Awareness Programs for Students:**

The committee resolved to organize awareness programs for students, focusing on educating them about their rights as voters. The concerned department will coordinate the sessions.



Presence of Members:

The following members were present for the meeting:

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairman
02	Dr. M.V. Nagarhalli	Mechanical Engineering	Member
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC	Co-ordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Mrs. Bhakti Yadav	Ladies Representative	Student Member
07	Mr. Yash Adik	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

Next Meeting:

The date and time for the next meeting will be communicated to all members well in advance.

These minutes were recorded by Shri Y. A. Pawar, Member Secretary, and are subject to approval in the next SGRC meeting.



Shri Y. A. Pawar  
Member Secretary



Dr. C.L. Jejurkar  
Coordinator



Dr. A.G. Thakur  
Chairman



# Action Taken Report

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## Minutes of Meeting - 23rd July 2022

The following actions were taken based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 23rd July 2022:

### Uploading SGRC Policy:

The SGRC policy and procedure were successfully uploaded to the college website. Regular updates are being ensured by the responsible department.

### Handling of Grievances:

A systematic process for grievance redressal was established and communicated to all stakeholders. Grievances received from students are being promptly addressed.

### Awareness Programs for Students:

Awareness programs on voter rights were organized for B.Sc. students, coordinated by the concerned department.

## Minutes of Meeting - 14th January 2023

The following actions were taken based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 14th January 2023:

### Approval of Previous Meeting Minutes:

The minutes from the previous meeting were approved and documented accordingly.

### Review of Committee Objectives:

The committee objectives and functioning were reviewed, and it was decided to continue with the existing framework. No changes were required.

### Grievance Handling:

Grievances recorded during the current academic year were reviewed, and appropriate actions were taken. The committee is continuously monitoring the status of grievances.



Sanjivani Rural Education Society's  
**Sanjivani College of Engineering, Kopargaon**

(An Autonomous Institute, Affiliated to Savitribai Phule Pune University, Pune)

At. Sahajanandnagar, Post. Shingnapur - 423 603 Tal : Kopargaon, Dist. Ahmednagar (MS), India



Approved by AICTE

Accredited by NAAC with 'A' Grade

Affiliation ID No. PU/AN/ENGG 026/1983

Contact us: +91 9130191301, 8975800800

Website: www.sanjivanicoe.org.in e-mail: principalcoe@sanjivani.org.in

SCOE/ESTT/2021/657

15<sup>th</sup> July 2021


### Office Order

A committee of the following members is formed as Student Grievance Committee for the academic year 2021-22, to maintain good discipline in our institute.

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	I/c Director	Chairman
02	Dr. M.S. Purkar	HOD, Civil	Member
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC I/C	Co-ordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Mrs. Shreya Mehetre	Ladies Representative	Student Member
07	Mr. Dhanraj Patore	Boys Representative	Student Member
08	Shri K. M. Bhavsar	Office Superintendent	Member Secretary

Committee member should report to the undersigned time to time.



  
I/c Director  
Sanjivani College of Engineering  
Kopargaon

*Internal Committee/-anif*



Sanjivani Rural Education Society's  
Sanjivani College of Engineering  
Kopargaon

SCOE/ESTT/2021/

Date / /2021

Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering Kopargaon will be held on December 27, 2021 at 11.00 a.m. to discuss about the students problems.




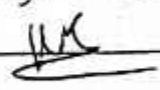

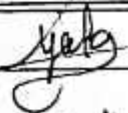


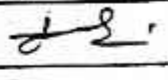
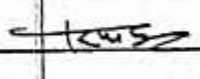
  
Director  
SCOE, KOPARGAON

Copy to -Committee members Registrar

*Internal Committee/-unit*

27/12/2021

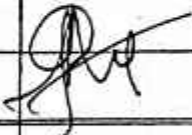
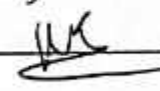

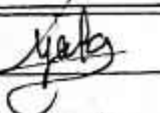

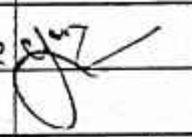
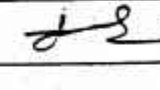
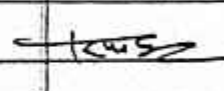
Students Grievance Redressal Committee  
Meeting date - 27/12/2021

Sl. No	Name	Designation	Signature
1	Dr. A. G. Thakur	chairman	
2	Dr. M. S. purkar	Member	
3	Dr. B. R. shinde	Member	
4	Dr. C. L. jejurkar	Member	
5	Dr. M. A. jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Mr. Shubham Ingale	Boys Representative	
8	Mr. K. M. Bhavsar	Secretary	



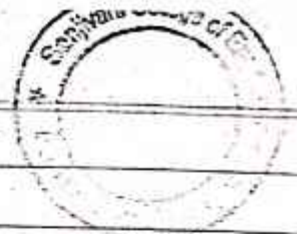
27/12/2021

Students Grievance Redressal Committee  
Meeting date - 27/12/2021

Sl. No	Name	Designation	Signature
1	Dr. A. G. Thakur	Chairman	
2	Dr. M. S. Purkar	Member	
3	Dr. B. R. Shinde	Member	
4	Dr. C. L. Jejurkar	Member	
5	Dr. M. A. Jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Mr. Shubham Ingale	Boys Representative	
8	Mr. K. M. Bhavsar	Secretary	



## Minutes of Meeting



The Students Grievance Redressal Committee meeting was held on 27/12/2021 at 11:30 am in Director's office. The following members were attended the meeting.

S.No	Name	Category	Designation
01	Dr. A. G. Thakur	Director	Chairman
02	Dr. M. S. Purkar	HOD (CE)	Member
03	Dr. B. R. Shinde	Dean Administration	Member
04	Dr. C. L. Jeurkar	SAC I/c	SAC Coordinator
05	Dr. M. A. Jaisale	Ladies staff	Member
06	Miss Shreyas Mehetra	Girls students	Member
07	Mr. Dhanraj Patare	Boys students	Member
08	Mr. K. M. Bhavsar	Registrar	Member

The meeting was chaired by the Director of the college.

The following points were discussed.

Sub. 01 To Read and confirm the minutes of the previous meeting of Students Grievance Redressal Committee held on 21/07/2021.

Res. 01 The minutes of the previous meeting was duly read out and confirmed.

Sub. 02 To resolve mess and canteen issues.

Res. 02 The students had complained that the waiter in the mess and canteen was not wearing gloves and cap despite of repeated instructions from the students.



Mess and canteen staff should be instructed in writing to wear hand gloves and caps.

Sub-03 To resolve solar shed cleaning issue.


Res.03 Students use solar sheds for lunch but students complain that there are not enough bins for dumping garbage so the concerned should be asked to keep adequate bins in solar sheds.

Sub.04 To consider any other grievances found by the members.

Res.04 There were no further grievances pointed out by the members.

The meeting was ended with a vote of thanks.



  
Dr. A. G. Thakur  
Dir. Director  
Sanjivani College of Engineering  
Kopergaon

# Action Taken Report

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## Minutes of Meeting – 27/12/2021

Following the Student Grievance Redressal Committee (SGRC) meeting held on 27/12/2021, the following actions were undertaken:

### Approval of Previous Meeting Minutes:

The minutes from the previous meeting were approved and documented accordingly.

### Review of Committee Objectives:

The committee objectives and functioning were reviewed, and it was decided to continue with the existing framework. No changes were required.

### Grievance Handling:

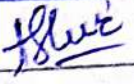

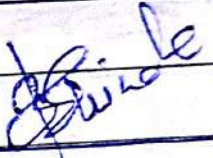


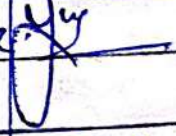

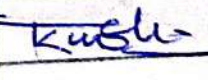
Grievances recorded during the current academic year were reviewed, and appropriate actions were taken. The committee is continuously monitoring the status of grievances.



Director

# Students Grievance Redressal Committee.

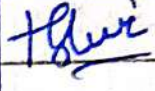

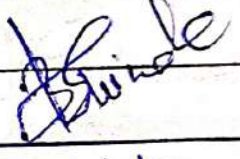


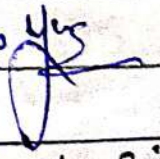

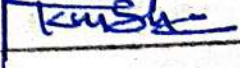
Meeting date - 15/02/2020

Sr No.	Name.	Designation	Signature.
1	Dr. D.N. Kyatunavar	Chairman.	
2	Dr. M.S. Purkar	Member.	
3	Dr. B.R. Shinde	Member	
4	Dr. C.L. Jejurkar	Member	
5	Dr. M.A. Jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Mr. Shubham Ingale.	Boys Representative	
8	Mr. K.M. Bhowar	Secretary.	



# Students Grievance Redressal Committee.

Meeting date - 22/08/2020



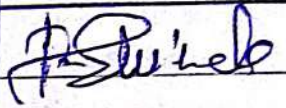
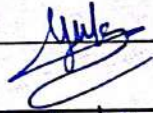
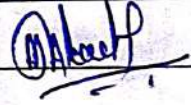

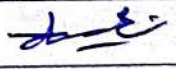
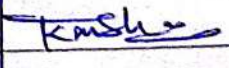
Sr. No	Name	Designation	Signature
1	Dr. D. N. Khatanavkar	Chairman	
2	Dr. M. S. Purkar	Member	
3	Dr. B. R. Shinde	Member	
4	Dr. C. L. Jeyurkar	Member	
5	Dr. M. A. Jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Mr. Shubham Ingale	Boys Representative	
8	Mr. K. M. Bhavsar	Secretary	





# Students Grievance Redressal Committee

Meeting date - 13/02/2024

Sr. No	Name	Designation	Signature
1	Dr. A. G. Thakur	Chairman	
2	Dr. M. S. Purkar	Member	
3	Dr. B. R. Shinde	Member	
4	Dr. C. L. Jeyurkar	Member	
5	Dr. M. A. Jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Ms. Shubham Ingale	Boys Representative	
8	Mr. K. M. Bharsar	Secretary	



Students Grievance Redressal Committee  
Proceeding.



A meeting of Students Grievance Redressal committee was held on 15th Feb. 2020. in Principal's office at 3.00 P.M.

The following members were present for the meeting.

Sr.	Name	Designation
01	Dr. D. N. Kulkarni	Chairman
02	Dr. M. S. Purkar	Member
03	Dr. B. R. Shinde	Member
04	Dr. C. L. Jeyekar	Member
05	Dr. M. A. Jawale	Ladies member
06	Miss Anjali Shejale	Girl's Representative
07	Mr. K. M. <del>Patil</del> Bhosle	Secretary

The meeting was chaired by the Director of the Saijvani College of Engineering, Kopygaon.

The following points were discussed in the meeting.

Sub. 01

To Read and confirm the minutes of the previous students Grievance Redressal committee meeting held on 13/08/2019.

Res-01

The minutes of the previous meeting was duly read out and confirmed.

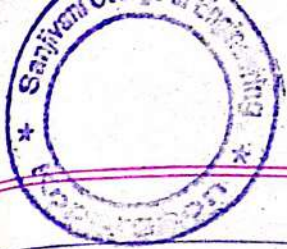
Sub. 02

To consider any other grievances found by the members.

Res 02

As there were no issues identified by the members and all are satisfied with the action taken on minor grievances found sporadically.

The meeting was ended with a vote of thanks.



## Minutes of Students Grievance Redressal Committee

A meeting of students Grievance Redressal committee was held on 22/02/2020 at 4.30 PM. in Principals office.

Members Present for the meeting

SR.	Name	Designation
01	Dr. D.N. Kycetamwar	Chairman
02	Dr. MS Parkar	Member
03	Dr. BR Shinde	Member
04	Dr. MA Jwale	Ladies Staff
05	Mr. Shubham Ingale	Boy's Representative
06	Mr. K.M. Bhavsar	Secretary

The meeting was chaired by Director of Saijivan College of Engineering Kopergaon.

The following points were discussed.

Sub. 01

To Read and confirm the minutes of students Grievance Redressal committee meeting held on 15th February 2020.

Res. 01

The minutes of previous meeting was duly read ~~out~~ out and confirmed.

Sub. 02

To consider the request of remittance of fee in instalments due to Pandemic Covid-19.

Res. 02

It was agreed upon to permit the remittance of fee in instalments. The ~~OPM~~ students can be allowed to pay the fee at 4 instalment whereas the OBC and EBC students are permitted to remit the fee in 2 instalments.

Sub. 03

To consider conducting the annual gathering virtually.

Res 03

It was decided to conduct the annual Social gathering virtually as the

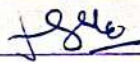


Covid-19 pandemic condition has still not been over.

Res 04 To consider any other grievances found by the members.

Res 4 It was brought to the notice that during the pandemic, the usage of Biometric attendance to be stopped. It was accepted immediately and was enforced with immediate effect.

The meeting was ended with a vote of thanks.

  
D. D. Khatavkar  
Sanjivani College of Engineering  
Kopergaon  
Director.



## Meeting of Students Grievance Redressal Committee


A meeting of Students Grievance Redressal committee members was held on 13/02/2021 at 3:00 P.M. in the Director's office.

The following 7-members, were present for the meeting.

Sr.No	Name	Designation
01	Dr. A.G. Thakur	Chairman
02	Dr. M.S. Purkar	Member
03	Dr. B.R. Shinde	Member
04	Dr. C.L. Tejwarkar	Member
05	Miss Anjali, Dhepale	Girls Student
06	Mr. Shubham Ingale	Boys students
07	Mr. K.M. Bhavsar	Secretary.

The meeting was chaired by Hon Director Dr. A.G. Thakur, Saijwan College of Engineering, Karpangam. The following points were discussed.

- Sub. 01 To read and confirm the minutes of the previous meeting of student Grievance Redressal committee members held on 22/02/2020
- Res. 01 The minutes of the previous meeting was duly read and confirmed.
- Sub. 02 To consider any other grievances found by the committee members.
- Res. 02 There were no further grievances pointed out by committee members.
- The meeting was ended with a vote of thanks

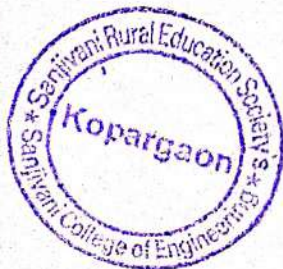
  
(Dr. A.G. Thakur)

### Student Grievance Redressal Committee (SGRC)


Sr.No.	Name of the members	Category	Designation
01	Dr.D.N.Kyatanvar	Director	Chairperson
02	Dr.M.S.Purkar	HOD civil	Member
03	Dr.B.R.Shinde	FE Coordinator	Member
04	Dr.C.L.Jejurkar	SAC I/c	Member
05	Dr.M.A.Jawale	Ladies staff	Member
06	Miss Anjali Dhepale	Ladies Representative	Member
07	Mr.Shubham Ingle	Boys Representative	Member
08	Mr.K.M.Bhaskar	Registrar (Non Teaching)	Member Secretary

### SC/ST Committee

Sr.No.	Name of the members	Category	Designation
01	Dr.D.N.Kyatanvar	Director	Chairperson
02	Dr.V.R.Malkar	MBA	Member
03	Dr.S.S.Ingle	Representative (Teaching)	Member
04	Prof.A.V.Bramhane	Representative (Teaching)	Member
05	Mr.D.G.Dhaneshwar	Representative (Supporting Staff)	Member
06	Mr.K.M.Bhavsar	Registrar	Member Secretary

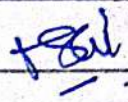

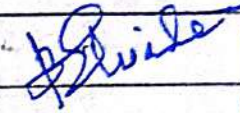
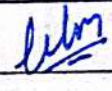
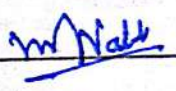
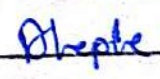

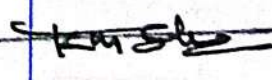


  
Director

 SCOE, Kopergaon

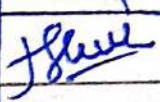

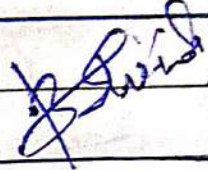



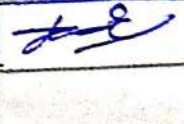
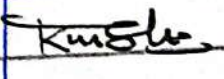
# Student Grievance Committee

Meeting Date - 25/07/2019

Sr.No	Name	Designation	Signature
1.	Dr. D.N. Kyatanavar	Chairman	
2	Dr. M.S. Purkar	Member	
3.	Dr. B.R. Shinde	Member	
4	Dr. C.L. Jeurkar	Co-ordinator	
5.	Dr. M.A. Jawale	Member	
6.	Mrs Anjali Dheple	student-member	
7	Mr. Shubham Ingale	student member	
8	shri k.m. Bhavsar	Member-Secretary	



Students Grievance Redressal Committee  
Meeting date 16/02/2019

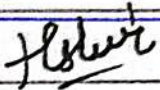

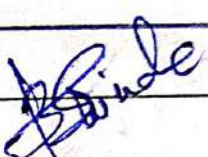
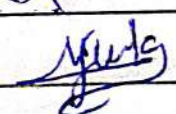

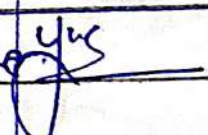
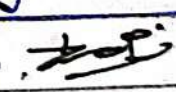
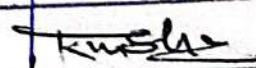
Sr. No.	Name	Designation	Signature
1	Dr. D. N. Kyadanavar	Chairman	
2	Dr. M. S. Parkar	Member	
3	Dr. B. R. Shinde	Member	
4	Dr. C. L. Jeyaraj	Member	
5	Dr. M. A. Jawale	Member	
6	Miss Anjali Dhepale	Girls Representative	
7	Mr. Shubham Ingole	Boy's Representative	
8	Mrs. K. M. Bhansar	Secretary	





# Students Grievance Redressal Committee

Meeting date - 17/08/2019

Sr-NO.	Name	Designation	Signature
1.	Dr. D. N. Kyatanavar	Chairman	
2.	Dr. M. S. Purkar	Member	
3.	Dr. B. R. Shinde	Member	
4.	Dr. C. L. Jeurkar	Member	
5.	Dr. M. A. Jawale	member.	
6.	Miss Anjali Dikpale	Girls Representative	
7.	Mr. Shubham Ingle	Boy's Representative	
8.	Mr. K. M. Bhavsar.	Secretary	





## Proceeding of students Grievance Redressal Committee

A meeting of student Grievance Redressal committee was held on 16/02/2019 at 3.00 P.M. in Principal's office.

Following members were present for the meeting.

Sl.No.	Name	category	Designation
01	Dr. D.N. Kyedankar	Director	Chairman
02	Dr. M.S. Parkar	HOD (CE)	Member
03	Dr. B.R. Shinde	FE Co-ordinator	—
04	Dr. C.L. Jejarkar	SAC I/c	—
05	Dr. M.A. Jawale	Ladies Staff	—
06	Miss Anjali Dhegale	Girls Representative	—
07	Mr. Shubhan Ingale	Boys Representative	—
08	Mr. K.M. Bhavsar	Registrar	Secretary

The meeting was chaired by the Principal of the college. The following points were discussed.

Sub. 01 To read and confirm the minutes of the previous meeting of the students Grievance Redressal committee which was held on 06/06/2018.

Res. 01 The minutes of previous meeting was duly read out and confirmed by the committee.

Sub. 02 To consider any other grievances found by the members.

Res. 02 There were no grievances pointed out by the members.

The meeting was ended with  
Vote of Thanks.

*[Signature]*  
PRINCIPAL  
Sanjivani College of  
Engineering, Kopergaon.

Students Grievance Redressal  
Proceeding.



Minutes of Students Grievance  
Redressal committee held at the Principal's  
office on 17/08/2019 at 4.30. p.m.

Following members were present for  
the meeting.

S.N.	Name	Designation
01	Dr. D.N. Khatamkar	Chairman
02	Dr. M.S. Puntkar	Member
03	Dr. B.R. Shinde	Member
04	Dr. C.L. Jejurkar	Member
05	Dr. M.A. Jawale	Ladies Staff
06	Miss Anjali Dhapade	Girls Representative
07	Mr. Shubham Ingole	Boys Representative
08	Mr. K.M. Bhavsar	Secretary

The meeting was chaired by  
Principal of the college. The following  
points were discussed.

-Sub. 01 To Read & confirm the minutes of the  
Previous meeting of Students Grievance  
Redressal committee which was held  
on 16/02/2019.

Res. 01 The minutes of the previous meeting  
was duly read out and confirmed.

Sub. 02 To consider the extension of Bus service  
from Wari to Pangari.

Res. 02 As there was found that the extension  
was not possible to implement immediately  
and it could be considered in near  
future.

Sub. 03 To consider any other grievances found by members.  
Res. 03 There were no grievances pointed out by  
the members.

The meeting was ends with a vote  
of thanks.

Principal  
Santivadi College of Engineering