



**Sanjivani Rural Educational Society's
SANJIVANI COLLEGE OF ENGINEERING
(An Autonomous Institution)**

(Approved by AICTE, New Delhi, Accredited 'A' Grade by NAAC & Affiliated to SPPU University)
Kopergaon – 423 603, Maharashtra.



INTERNAL QUALITY ASSESSMENT CELL

For meeting held in 2024-25

Action Taken Report

Sl. No.	Suggestion Given	Action Taken	Outcome / Impact
1	Establish a systematic mechanism for NAAC SSR/AQAR preparation, including criterion-wise data, evidence and timely review.	Criterion-wise responsibilities were streamlined and regular review of NAAC-related data and supporting evidence was carried out.	Improved preparedness, accuracy and timely completion of NAAC documentation.
2	Develop a common checklist/SOP for NBA compliance and ensure uniform documentation across departments.	NBA parameters and documentation requirements were reviewed and a structured compliance mechanism was initiated for departments.	Improved uniformity in NBA evidence collection and readiness for accreditation.
3	Strengthen the Academic and Administrative Audit (AAA) process and ensure follow-up of audit observations.	Academic and administrative audit observations were reviewed and corrective actions were followed up with the concerned departments.	Strengthened continuous improvement and accountability at department level.
4	Standardize CIA and PO attainment processes, including assessment evidence, result analysis and identification of slow/advanced learners.	CIA records, assessment schedules, rubrics, attendance, marks and result analysis were systematically reviewed during audits.	Improved transparency in assessment and strengthened outcome-based education practices.
5	Strengthen faculty research and publication monitoring through periodic review.	Faculty research contributions and publication progress were monitored through periodic departmental/R&D reviews.	Increased focus on research productivity, quality publications and institutional research performance.
6	Activate and monitor MoUs and industry collaborations to ensure meaningful outcomes.	Existing MoUs were reviewed and departments were encouraged to undertake meaningful collaborative activities, industry interaction and student-oriented programmes.	Better utilization of MoUs and strengthened industry–institution interaction.



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7	Develop a digital/centralized system for academic and quality-related records to improve accessibility and monitoring.	Digital repositories/ERP-based mechanisms were strengthened for maintaining faculty, academic, accreditation and quality-related information.	Improved data accessibility, evidence traceability and preparedness for accreditation and institutional review.
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