



## INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-2026 (Odd Semester).      Date: 29.10.2025

### Minutes of Meeting

Ref.No: SRES/ESTT/2025

Meeting dated 28.10.2025

The IQAC meeting was conducted on 28th October 2025 at the Director's Office in offline mode. The agenda of the meeting included:

1. Reviewing the progress of IQAC activities.
2. Discussing initiatives undertaken by the IQAC.
3. Addressing observations and suggestions from recent Audits.
4. Any Other Matters

The following members were in attendance:      Time: 3 pm,

| S.No | Name of Board Members                       | Role                      |
|------|---------------------------------------------|---------------------------|
| 1.   | Hon. Nitin dada Kolhe                       | Chairman                  |
| 2.   | Dr.M.V. Nagarhalli                          | Director                  |
| 3.   | Shri Vijay Naidu                            | Management Representative |
| 4.   | Dr G Vijayakumar                            | IQAC Coordinator          |
| 5.   | Dr. D.B. Kshirsagar (Prof. & Head ECE)      | Teachers Representative   |
| 6.   | Dr. M A Jawale (Prof. & Head IT and CE)     | Teachers Representative   |
| 7.   | Dr. A S Sayyad (Prof. & Head SE and Civil)  | Teachers Representative   |
| 8.   | Dr D B Pardeshi (Prof. & Head EE)           | Teachers Representative   |
| 9.   | Dr. P.M.Patare (Prof. & Head ME)            | Teachers Representative   |
| 10.  | Dr R A Kapagate (Prof. & Head Mechatronics) | Teachers Representative   |
| 11.  | Dr. P S Jawale (Prof. / MBA)                | Teachers Representative   |
| 12.  | Dr A B Pawar (Prof. / CE)                   | Dean Academics            |
| 13.  | Dr N S Naik (Prof. / Stru)                  | Associate Dean IQAC       |
| 14.  | Dr N S Patilankar (Prof. / IT)              | Associate Dean Academics  |
| 15.  | Dr Y S Deshmukh (Prof. / IT)                | AAA Audit Coordinator     |
| 16.  | Dr A V Brahmane (Prof. / CE)                | AAA Audit Coordinator     |

The meeting is started with a welcome address by Dr G Vijayakumar, IQAC Dean, and the following points were discussed briefed by all the members





Sanjivani Rural Education Society's  
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 Kopergaon - 423 603, Maharashtra.



| Points discussed                                                                                                                                                | Suggestion given by members                                                                                                                                                                                                       | Remarks                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Reviewing the progress of IQAC activities</b>                                                                                                             |                                                                                                                                                                                                                                   |                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>A report on IQAC progress was presented, covering activities related to teaching-learning and infrastructure.</li> </ul> | Student Feedback on Infrastructure (SFIF H&D)<br>Dr. D. B. Kshirsagar suggested that one photocopy of the feedback analysis should also be sent to the library.                                                                   | Agreed. From the next analysis onwards, a copy will be issued to the library.                                                                                                                     |
|                                                                                                                                                                 | Student Feedback on Infrastructure (SFIF H&D)<br>Dr. D. B. Pardeshi suggested closing the feedback loop by collecting Wi-Fi speed verification documents from the system administrator.                                           | Agreed. The loop will be closed in the next analysis by attaching Wi-Fi performance documents.                                                                                                    |
| <b>2. Discussing Initiatives Undertaken by the IQAC</b>                                                                                                         |                                                                                                                                                                                                                                   |                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>NBA accreditation</li> </ul>                                                                                             | It was suggested to create a shared checklist for all departments to ensure compliance with NBA parameters.                                                                                                                       | Agreed. A common checklist has already been prepared in alignment with NBA and NAAC accreditation standards.                                                                                      |
| <ul style="list-style-type: none"> <li>NAAC 2nd Cycle</li> </ul>                                                                                                | The NAAC 2nd Cycle SSR and DVV submissions have been completed, and the institution has opted for Binary Accreditation. Members suggested continuous monitoring of the NAAC portal and readiness for the new framework.           | Continuous monitoring will be maintained to ensure timely readiness for the new NAAC framework.                                                                                                   |
| <b>3. Addressing observations and suggestions from recent audits</b>                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>Continuous Internal Examination</li> </ul>                                                                               | The CIA audit for Semester 1 found that departments used different assessment tools.<br>In Semester 2, Civil Engineering followed a structured and outcome-based CIA model recognized as a best practice by the internal auditor. | Dean Academics has issued standardized CIA guidelines applicable to all departments from the next semester.<br>An SOP for identifying and supporting advanced learners will also be developed.    |
| <ul style="list-style-type: none"> <li>AAA Audit</li> </ul>                                                                                                     | <b>Vision-Mission:</b> External expert Dr. Sivaperumal Sampath observed that documentation for Vision-Mission formulation and dissemination was incomplete in departments.                                                        | Departments will conduct a meeting in November 2025 to review and align their Vision-Mission statements with institutional goals. Updated boards will be displayed and uploaded by December 2025. |
|                                                                                                                                                                 | <b>Curriculum Feedback Loop:</b> Expert Dr. Rajanikanth Aluvalu noted that while curriculum feedback is collected, the action taken reports and follow-ups are inconsistent.                                                      | Dr. A. S. Sayyad suggested that during syllabus revision, departments should focus mainly on alumni feedback for better program relevance and alignment.<br>Accepted and to be implemented in     |





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|             |                                                                                                                                                                           |                                                                                                                                                                                                                 |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |                                                                                                                                                                           | the next syllabus revision cycle.                                                                                                                                                                               |
|             | <b>CO-PO-PSO Mapping:</b> Expert Dr. Rajanikanth Aluvalu found inconsistencies in mapping evidence in the departments.                                                    | Dean IQAC explained that implementing rubric-based CO-PO calculations in ERP is currently not possible.<br>Departments may continue using manual or Excel-based CO-PO attainment methods until ERP is upgraded. |
| • AAA Audit | <b>Departmental Budget:</b> Expert Dr. Arockiarajan emphasized that budget justification should go beyond tabular formats and clarify the authority for fund sanctioning. | Dean IQAC suggested adopting a uniform budget documentation NBA format and including Utilization Certificates with authorized signatures for all expenditures.                                                  |
|             | <b>Faculty Research Publications and Projects:</b> Experts noted a decline in publications, patents, and funded projects.                                                 | Dean IQAC recommended that each department set a target of 2-3 externally funded project proposals annually and aim for at least 50% of faculty publishing in indexed journals each year.                       |
|             | <b>MoUs and Collaborations:</b> Expert Dr. Sivaperumal Sampath noted that departmental MoUs are inactive.                                                                 | It was suggested to create a monitoring system to regularly track MoU activities and outcomes.                                                                                                                  |



The meeting was ended with vote of thanks by the Associate Dean IQAC Dr N S Naik.



## IQAC CORE COMMITTEE MEETING

*G. Vijayakumar*  
Dr. G. Vijayakumar 29/10/25  
IQAC Dean

Coordinator, IQAC  
Sanjivani College of Engineering  
Kopargaon-423603



*M. V. Nagarhalli*  
Dr. M. V. Nagarhalli  
IQAC Chairman & Director

**DIRECTOR**  
**SANJIVANI COLLEGE OF ENGINEERING**  
**KOPARGAON**



**Sanjivani College of Engineering, Kopargaon**  
An Autonomous Institute affiliated to SPPU, Pune

**ATTENDANCE SHEET**

Date: 28/10/2025

| Sr. No | Faculty Name            | Department          | Sign                        |
|--------|-------------------------|---------------------|-----------------------------|
| 1.     | Dr. D. B. Kshirsagar    | ECE                 | <i>[Signature]</i> 28/10/25 |
| 2.     | Dr. D. B. Pardeshi      | Electrical          | <i>[Signature]</i> 28/10/25 |
| 3.     | Dr. P. M. Patare        | Mechanical          | <i>[Signature]</i> 28/10/25 |
| 4.     | Dr. M. A. Jawale        | IT & Comp           | <i>[Signature]</i> 28/10/25 |
| 5.     | Dr. P. S. Kawale        | MBA                 | <i>[Signature]</i> 28/10/25 |
| 6.     | Dr. N. S. Patankar      | IT                  | <i>[Signature]</i> 28/10/25 |
| 7.     | Dr. A. S. Sayyad        | Structural          | <i>[Signature]</i> 28/10/25 |
| 8.     | Dr. N. S. Naik          | Structural          | <i>[Signature]</i> 28/10/25 |
| 9.     | Dr. Y. S. Deshmukh      | IT                  | <i>[Signature]</i> 28/10/25 |
| 10.    | Dr. A. V. Brahmane      | Comp                | <i>[Signature]</i> 28/10/25 |
| 11.    | Dr. G. Vijayakumar      | EE                  | <i>[Signature]</i>          |
| 12.    | MR. VIJAYA NAIDU        | Mgmt Representative |                             |
| 13.    | Shri NITIN DADA SIKOTHE | CHAIRMAN            |                             |
| 14.    | Dr. A. B. PAWAR         | Acad. Dean          |                             |
| 15.    | Dr. R. A. Kapagate      | Mechatronics        |                             |

*[Signature]* 28/10/25  
Dean IQAC  
Dr. G. Vijayakumar



*[Signature]* 28/10/25  
DIRECTOR  
SANJIVANI COLLEGE OF ENGINEERING  
KOPARGAON