



MANOJ S. RAWAT

JAPANESE LANGUAGE EXPERT

CONTACT

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EDUCATION

2025 - 2027

- INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Master of Arts (English)

2016 - 2018

- SRIDEV SUMAN
UTTRAKHAND UNIVERSITY
Bachelor of Arts
- JAPANESE LANGUAGE
JLPT N2 Certified

SKILLS

- Fluent in Japanese and English, including colloquialisms, business vocabulary, and scientific terminology Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously Experienced with several computer programs, including Microsoft Office, etc

LANGUAGES

- Hindi- Native
- Japanese- Business Level
- English- Business Level

PROFILE

JLPT N2 certified, a passionate and dedicated Japanese language trainer with hands-on experience teaching students up to JLPT N3 level. Proven ability to simplify complex grammar and vocabulary for learners, making lessons effective and engaging. Experienced in academic training environments, including student counseling, placement support, and intercultural exchange guidance. Skilled in curriculum planning, communication, and student motivation. Eager to contribute to organizations that value language education, cultural collaboration, and global opportunities.

WORK EXPERIENCE

Sanjivani College of Engineering Japanese Language Trainer

JAN-2023 - PRESENT

- Designed and developed Japanese language curriculum, including Course Outcomes (CO) and Program Outcomes (PO), tailored for first-year students.
- Prepared and evaluated examination papers, set assessment criteria, and compiled final results.
- Created comprehensive lesson plans covering reading, grammar, listening, speaking, and JLPT-oriented mock tests.
- Delivered Japanese language training up to JLPT N3 level for professional batches.
- Conducted mock interviews, resume-building sessions, and business etiquette workshops to enhance students' employability.
- Organized cultural activities, including origami workshops and Japanese cultural exchange events.
- Identified and facilitated placement opportunities by building partnerships and signing MoUs with staffing firms and international recruiters.
- Conduct sessions of soft skills for second-year (Corporate Readiness)
- Guest lectures for various colleges
- Part of the team for induction program

Asahi Japanese Language & Culture Center Dehradun

JAN 2022 - DEC 2022

Japanese Language Teacher

- Helped many students to accomplish JLPT N5 & N4
- Helped some students to get student visa for Japan

ACTIVITIES

- Actively participating in online courses provided by JF
- Actively participating in offline workshop conducted by JF
- Learning more about Japan and Japanese language through Irodori by JF